

SAFE WORKING POLICY

POLICY STATEMENT

As part of our commitment to achieving the principles of health and safety in our workplace, we recognise our moral and legal responsibility to provide a safe and healthy work environment for workers, contractors, customers and visitors. This commitment extends to ensuring that all work activities and processes are analysed and assessed to ensure that hazards within the task or process are identified and associated risks are eliminated or, where it is not reasonably practicable to eliminate the risk, that the risk is minimised as far as practicable.

AIMS AND OBJECTIVES

We will ensure that all tasks where there is a risk to health and safety due to hazards within the task or process are identified and analysed, and that appropriate control measures to eliminate or minimise the risk are documented and implemented in accordance with the hierarchy of risk controls, with preference being given the highest ranked control measure wherever it is reasonably practicable to do so. Consultation will be made with workers who will carry out the work to ensure that controls are adequate, practical, and effective.


RESPONSIBILITIES

The company will ensure that safe work procedures are developed taking into account all requirements of relevant regulations, codes of practice and standards. Safe work procedures will be documented and used in the development of JHAs and SWMSs, and will be monitored to ensure that they are being implemented correctly and reviewed periodically to assess their on-going effectiveness, and revised when new or previously undetected hazards are identified, or changes are made to materials or substances used, the workplace where the work is being carried out, or where required due to legislative amendments.

Permit to work systems will be implemented for identified high risk operations such as confined space work, work at heights, hot work, and work involving hazardous materials and/or chemicals. These will be based on risk assessments carried out by competent persons, and follow safety precautions documented in regulations, codes of practice and relevant standards. Workers carrying out the work will be instructed in the procedures covered in the permit to work, and will be required to adhere to them in the performance of the task.

Workers will be instructed in safe work procedures through inductions, toolbox talks and where applicable, formal training provided by a competent person, and will be required to follow the procedures when carrying out their work, and to report any hazard or risk that may become evident in the course of the work.

AUTHORISED BY

Signed: _____  Position: Integrated Management Systems Manager Date: 06/10/2020

Doc Name: Safe Working Policy OP13 Status: Approved	By whom: Alicia Curtis	Date of issue: 06/10/2015	Uncontrolled when printed	Version: 3	Copy 1	Page 1 of 1
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