

## WH&S Policy 01

### 1.1 WH&S POLICY

Our company's Workplace Health and Safety (WHS) is based on a belief that the wellbeing of workers, or others affected by our work, is a priority and must be considered during all work performed on our behalf.

Senior management is committed to exercising their due diligence by ensuring the company meets its legal obligations.

The objectives of our WHS policy are:

- To provide and maintain a safe and healthy work environment.
- To provide and maintain safe plant.
- Ensuring the safe use, handling, storage and transport of substances.
- Ensuring safe systems of work.
- To provide information, instruction, training and supervision to ensure health safety and welfare.
- To ensure that each worker who performs a work activity for our business or undertaking is not exposed to risk to their health, safety and welfare.
- To provide effective injury management and rehabilitation for all workers.
- To comply with statutory requirements, Act's Regulations, Codes and Australian Standards.
- To set objectives and targets with the aim of eliminating work related incidents in relation to our activities, products and services and defining roles and responsibilities for WHS
- To achieve ZERO HARM across all projects

The success of our health and safety management is dependent on:

- Pro-active planning of all work activities with due consideration given to implementing WHS controls that are suitable to each given situation
- Understanding the total work process and associated WHS risks; by ongoing training of the work force and constant monitoring of work procedures.
- Ensuring the work team is totally committed to our objectives.
- Ensuring that open and honest communications exist between Officers, workers and all Workers Conducting a Business or Undertaking (PCBU) and their workers.
- We stress the need to all workers to follow safe work practices and comply with safety instructions given to them. We communicate these objectives to all staff in meetings, toolbox meetings staff notices and through the audit process.

This WHS policy will be reviewed at least once a year to ensure it meets our ongoing commitment to provide a safe and healthy workplace with quality workmanship at all times. Measurement of objectives will be based on LTI (Lost time Injury) statistics from the previous year with continuous improvement our goal. Our toolbox and management meetings will always have safety as an agenda item and we will continually encourage our staff to provide feedback. Management will conduct safety tours weekly to random sites and improvements where identified will be made and communicated to staff.

Our Goals include

- ✓ Follow standard procedures and rules
- ✓ Speak up and support others to be healthy and safe

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- ✓ Monitor work practices to eliminate fatigue situations
- ✓ Control and/or report unsafe conditions
- ✓ Interrupt unsafe acts – our own and others
- ✓ Accept being interrupted when being unsafe
- ✓ Look for improvement opportunities
- ✓ Openly encourage discussion with staff that supports work life balance
- ✓ Maintain a high standard of housekeeping.

Measurement of Goals will be

Senior Management:  Date 06/10/2019

**Policy Review Date: 06/10/2020**

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